



**Meeting Minutes of the
BDC, A Public Charter School, Inc.
Meeting of the Board of Trustees**

**BASIS DC
410 8th St NW**

March 23, 2023

Board members present: Tony Axam, Craig Barrett, Chad Colby, Mali Parke, Anne House Quinn and Debbie Veney

Board members absent: Ishmael Wilson

Staff members present and contributing to the meeting: Kristen Jordison, Alex Rose-Henig, Julie Kearney, Pat McGraw, Cody Roth, John Hillis, Bob Erspamer, Shannon Chavez, Michelle Keogh, Aaron Kindel, Damon Norris, and DeAnna Rowe

1. Craig Barrett called the meeting to order at 4:37 pm ET
2. The agenda was adopted with a change of order as presented below.
3. Executive Director's Report - DeAnna Rowe reported on the following: Provided a link to the BASIS DC Senior Project page and encouraged members to review and follow the student work; Reminded the members of the changes that had occurred at BASIS.ed and introduced Peter and Patti as the new majority owners of the management company who then addressed the members; Provided proposed revised minutes and shared her reasons for the changes and updated the members on the activities that have occurred regarding previous public comment including materials shared with the Board and prior and upcoming actions of School Management at BASIS.ed and Alex Rose-Henig; Reported that the annual agreed upon procedures demonstrated all tested transactions were appropriately categorized; Shared an update on the effort to complete an expansion amendment including demonstration of demand and locating a facility followed by Aaron Kindel's summary of the facility search to date.
4. Call to the Public – Two individuals addressed the Board: Parent Liz Stevenson expressed her appreciation for leadership's communication with parents, her view on how the meeting minutes should be presented, and inquired about a previous request for data on AP performance; Parent Steve Pierson shared that his comments had been addressed in the ED Report and expressed his view on how minutes should be presented.
5. The Board approved the December 9, 2022 minutes with revisions. (Motion by Tony Axam, second by Chad Colby)



6. The Board approved the following resolutions as presented:
 - a. Resolution BDC23-R06 for the approval of the submission of the required documents for the expansion of grade levels (motion by Tony Axam, second by Mali Parke)
 - b. Resolution BDC23-R07 to approve the proposed curricular changes (motion by Tony Axam, second by Chad Colby)
 - c. Resolution BDC23-R08 for the adoption of the Policy for Special Education Certificate of IEP Completion (motion by Mali Parke, second by Tony Axam)
 - d. Resolution BDC23-R09 for the adoption of the Policy for Home and Hospital Instruction (motion by Tony Axam, second by Chad Colby)
 - e. Resolution BDC23-R10 to approve the awarding of the BASIS DC High School Diploma to eligible students for inclusion in the graduation class of 2023 (motion by Tony Axam, second by Mali Parke)
7. Financial Reports - Susan Adams announced her retirement as CFO for BASIS.ed and introduced Tom Bickart as her replacement. Tom briefly addressed the Board. Damon Norris reviewed the Q2 Financial Reports. During the discussion of the Annual Financial Audit, Debbie Siebels noted that it was single audit due to the level of federal funding included in the school's operations in FY22.
8. Management Report – Alex RoseHenig reviewed BASIS DC performance as reflected on OSSE school report cards. He also highlighted the school's performance on baseline and benchmark testing, indicating growth and scores were among the highest in the network. Kristen Jordison reviews mid-year survey data. Julie Kearney provided an update on current enrollment as well as applications for 2023-24, indicating an increase in applications from Ward 7 and 8. Pat McGraw reviewed current marketing strategies. Cody Roth provided an update on efforts to recruit teachers for future needs. John Hillis reviewed the ATF amount raised through Q2 and upcoming events. Bob Erspamer updated the board on intruder drills and identified areas for continued training. Shannon Chavez reported on recent required compliance submissions and monitorings, as well as an update on the charter condition related to students with disabilities. Michelle Keogh provided an update on legal matters.
9. The meeting adjourned at 6:31 pm.

Minutes taken by DeAnna Rowe

Anne House Quinn, Secretary of the Board
BDC, A Public Charter School, Inc.