



**Meeting Minutes of the
BDC, A Public Charter School, Inc.
Meeting of the Board of Trustees**

BASIS DC
410 8th St. NW
Washington, D.C. 20004

September 2, 2022

Board members present: Tony Axam, Craig Barrett, Mali Parke, Anne House Quinn, Debbie Veney (joined during the Executive Director's Report), and Ishmael Wilson (joined during the Financial Report)

Board members absent: Chad Colby

Staff members present and contributing to the meeting: Carolyn McGarvey, Kristen Jordison, Julie Kearney, Bob Erspamer, John Hillis, Cody Roth, Pat McGraw, Katie Porter, Alex Rose-Henig, and DeAnna Rowe

1. Craig Barrett called the meeting to order at 4:35 pm ET
2. The agenda was adopted as presented.
Motion to adopt: Mali Parke
Second: Anne House Quinn
Motion passed unanimously
3. Members of the public had the opportunity to submit comments in advance of the meeting and there was a call to the public during the meeting. No public comment was received.
4. In the Executive Director's Report, DeAnna Rowe reviewed the membership fees for the local Charter Alliance as compared to other state charter associations. A review of member services and a shared process for engaging with the Alliance between Alex and DeAnna to ensure the most of member benefits. DeAnna committed to working with the BASIS.ed management and growth teams to explore expansion options for the school and/or a revised the enrollment structure to support the school in its existing facility.
5. The Board reviewed and approved all items on the Consent Agenda
 - a. Minutes of the May 26, 2022 meeting of the BDC, A Public Charter School, Inc. Board of Trustees.
 - b. Resolution BDC23-R01 to approve the revised BASIS DC Special Education Policy
 - c. Resolution BDC23-R02 to approve the BASIS DC Student Restraint and Seclusion PolicyMotion to adopt: Debbie Veney
Second: Mali Parke

September 2, 2022



Motion passed unanimously

6. Financial Reports: Debbie Siebels reviewed the Financial Analysis Report that compared BASIS DC financial performance year over year and to the charter sector. Susan Adams reviewed the FY22 Financial Reports and the revisions to the FY 23 proposed budget. A question was raised as to why payroll did not increase incrementally or in line with the increase in state aid for FY23. The board requested further review of the payroll expense, especially as necessary to retain current teachers and fill the vacancies. The Board reviewed and approved Resolution BDC23-R03 to adopt the proposed FY23 budget as presented.

Motion to adopt: Debbie Veney

Second: Anne House Quinn

Motion passed unanimously

7. Members of the BASIS.ed team presented the Management Report. Alex Rose-Henig attributed the strong academic performance and COVID recovery to the efforts of the teachers and support team who provided targeted interventions and expanded tutoring options during the year and a focused summer school program. He shared the newly released PARCC scores that show the school outperformed the District in all content areas and across all subgroups. Kristen Jordison provided an overview of the Baseline and Benchmark assessments, Comp scores, and AP exam performance. Kristen summarized the results of the Year End Parent Survey stating that facilities is the only area that doesn't rate as satisfactory. Julie Kearney reviewed the projected and first week enrollment numbers. Pat McGraw reviewed the marketing plan that included a revamped home page, outdoor marketing to include bus signs and geo tags, and market research. Cody Roth reviewed the current openings. Demand is for math teachers. John Hillis reviewed the strong ATF performance of the school. Bob Erspamer provided an update on security. Katie Porter provided an update on outstanding legal and compliance matters.

8. The meeting adjourned at 6:30

Motion to adopt: Anne House Quinn

Second: Mali Parke

Motion passed unanimously

Minutes taken by DeAnna Rowe

Anne House Quinn, Secretary of the Board
BDC, A Public Charter School, Inc.